

AI Governance Charter: Establish Center of Excellence (CoE) and shift governance from a concept to a structured body with authority, budget, and responsibilities.

Instructions: Use this template to charter the steering committee that will own the AI strategy, risk management, and value reporting.

AI CENTER OF EXCELLENCE (CoE) CHARTER

Organization: _____ **Date:** _____

1. MISSION & VISION

- **Vision:** To build an AI-enabled enterprise where human intelligence is amplified by secure, scalable machine partnership.
- **Mission:** To govern the responsible, ethical, and effective use of AI, ensuring it drives strategic business outcomes while managing risk.

2. SCOPE OF AUTHORITY

The CoE is the central decision-making body responsible for:

- **Strategy:** Developing and maintaining the enterprise AI roadmap.
- **Gatekeeping:** Approving new use cases via the *Value & Risk Matrix*.
- **Standards:** Setting the "Green Light" usage policies and security protocols.
- **Enablement:** Managing the platform (AI Commons) and training resources.
- **Audit:** Monitoring the performance and ethical safety of deployed agents.

3. KEY ROLES & MEMBERSHIP

- **Executive Sponsor** (Champions the CoE at Board level): _____
- **CoE Lead** (Manages daily operations/backlog): _____

Core Voting Members:

- **IT/Security** (Platform integrity & Data sovereignty): _____
- **Legal/Risk** (Regulatory compliance & Policy): _____
- **HR/People** (Workforce upskilling & Change mgmt): _____
- **Business Unit** (Voice of the customer/revenue): _____

4. OPERATING PRINCIPLES

1. **Value-Driven:** No "Science Projects." Every pilot must have a clear business case and measurable ROI target.
2. **Human-Centered:** We automate tasks, not jobs. We prioritize human alpha.
3. **Secure by Design:** Security and Privacy are prerequisites, not afterthoughts.
4. **Transparent:** We maintain a clear inventory of all AI agents and their owners.

5. THE OPERATING RHYTHM (The Pulse)

How we maintain momentum:

- **Monthly Strategy Review:** Review pipeline, approve new pilots, and assess risk.
- **Quarterly Value Review (QVR):** A formal report to the executive committee quantifying the cognitive dividend (hours saved) and human alpha (value created).

Approved By: _____ (CEO / Board)